

## **BOARD OF DIRECTORS RESOLUTION REGARDING RECORDING OF ANNUAL MEETINGS, SPECIAL MEMBERSHIP MEETINGS, AND OPEN BOARD OF DIRECTORS MEETINGS**

Pursuant to A.R.S. § 33-1804 (amended and effective July 20, 2011), the Board of Directors of Tatum Ranch Community Association hereby adopts the following rules regarding the recording or videotaping of all open meetings of the Association, including annual membership meetings, special membership meetings, and open meeting of the Board of Directors.

- These rules apply to all Members of the Association and any person designated by a Member in writing as the Member's representative under A.R.S. § 33-1804(A). All other persons are expressly prohibited from recording or videotaping without the written permission of the Board of Directors. For purposes of these rules, Members and designated representatives will be referred to as "Members."
- Any recording or videotaping of an open meeting is not the official record of the meeting. The meeting minutes are the official record of the meeting.
- Any Member intending to record or videotape an open meeting must provide written notice to the Community Manager at least 24 hours prior to the start of the open meeting. Such notice shall specifically acknowledge that the Member has reviewed a copy of these rules and shall comply with these rules. For the Member's convenience, a form of written notice is attached.
- In order to avoid disruption or delay of the open meeting, the Member intending to record shall appear at the meeting room and identify himself to the Community Manager. The Member will be directed to a place in the meeting room designated by the Association for set up or placement of recording equipment. All recording equipment must be in position and ready to record prior to the commencement of the meeting.
- Video recording devices must be mounted on tripods.
- All recording devices must run on batteries. The Association cannot guarantee that power will be available in the meeting room. Furthermore, power cords may create tripping hazards for meeting attendees.
- Any recording equipment must not produce sound or distracting light emissions.
- All recording equipment is the responsibility of the Member. The Association is not obligated to provide equipment or technical assistance.
- If any recording equipment fails or runs out of tape or memory, the Association will not stop the meeting while the equipment is reset or restored.



